

NOTTAWA TOWNSHIP MINUTES

NOVEMBER 1, 2021

The meeting opened at 7:00 with the pledge of allegiance. All members present.

Two changes were made to the agenda, with 11C – Budget items being removed and 10B – being changed from Sewer Ordinance to Sewer Rate Resolution; Motion – Marchiando, Support – Green; Agenda approved.

A motion was made by Green to approve the October 2021 regular and special meeting minutes, Support – Fox; Minutes of last meeting and special meeting approved.

Local Government: none

Public Comment: 1) Alan Stanton – contractor with J&H Contracting. Asked about the process of getting approved as a contractor for hooking up residents to the sewer system. Pete Lorenz explained that the township would be providing forms to be completed and that they would have to submit a proof of insurance and proof of any licenses they hold. The township would then explain the requirements of the job.

Treasurer's report: Checking \$15,281.15, savings \$605,157.83, sewer checking \$115,156.60, sewer construction \$585.37, CD's \$823,116.72, Sewer Debt Retirement Fund \$27,150.87, and Sewer RRI Fund \$5,583.83. Motion made by Fox to approve the Treasurer's report and approval to pay bills and any bills that come in during the month, Support – Marchiando; Approved by all.

Fire Report: New fire rescue vehicle delivery delayed to January 2022; Next meeting is Nov. 4, 2021, at 7:00 p.m.

Old Business:

- A. Beal City/Coldwater Lake Sewer Project** – Update provided by Pete Lorenz:
- 1. Contract 1 Gravity sewer in Beal City** – a portion of N. Winn Rd still needs to be completed; all testing is done on the other completed portions; storm sewer manholes are being installed on Beal City Rd; Pete is meeting with Central Asphalt tomorrow to discuss paving the roads – possibly Nov. 12-14. Rothenberger may hire a subcontractor to help get the roads ready for paving.
 - 2. Contract 2 Pump Station** – it is now substantially complete; waiting for utilities; the computer will now be inside the pump station instead of inside the Township Hall.
 - 3. Contract 3 Forced main to Mt. Pleasant** – All pipe is in; working on tie-ins, clean outs and structure and valves at the treatment plant.
- B. Sewer Resolution** – We reviewed the Sewer Rate Resolution drafted by Dave Stoker; Curtiss read the resolution aloud and took roll call – 5 Ayes, 0 Nays – Resolution passed.
- C. Petition County Drain on Storm Drains** – Mindel spoke to the Drain Commissioner last week and he said he was meeting with the County attorney today to discuss the process of taking over the storm drains we discussed last month.
- D. Audit Update** – Everyone received their copy of the audit, and we discussed the audit findings. The audit process is complete for the 2020/2021 fiscal year and the single audit on the USDA-RD money we received during that time.

New Business:

- A. November Pay Estimates** – Pete reviewed each pay estimate with us; Motion to approve – Fox; Support – Curtiss; Approved. We also reviewed the Amended Engineering Agreement; Motion to approve – Fox; Support – Curtiss; Approved.

- B. Sewer billing** – Green asked about when billing would start for purposes of her training with BS&A and when bills should go out when we do start billing. She suggested mailing the 10th with a due date of the 25th. We agreed. Curtiss and Lorenz explained that according to the agreement with the City we will start getting billed \$2,100 per month starting in January. Since we won't be billing at that point, we will have to absorb that cost until residents are connected to the system.

Meeting adjourned at 8:20 p.m.

Respectfully submitted:

Heather A. Curtiss, Clerk