

**NOTTAWA TOWNSHIP**  
**MONTHLY MEETING MINUTES**  
**FEBRUARY 7, 2022**

**The meeting opened at 7:00 with the pledge of allegiance. All members present, except Mindel.**

**Green made a motion to have Curtiss run the board meeting; Support – Marchiando; Approved by all.**

**Fox made a motion to approve the agenda, Support – Marchiando; Approved by all.**

**Fox made a motion to approve the January 2022 meeting minutes, Support – Green; Approved by all.**

**Local Government:** none

**Public Comment:** none

**Treasurer’s Report and Authorization to Pay the Bills** – Checking account: \$14,079.06, Savings account: \$529,317.67; Sewer Checking: \$111,201.33; Sewer Construction Checking: \$1,140.54; Sewer Debt Retirement: \$57,123.53; Sewer RRI: \$6,701.28; CD’s: \$823,612.38; Reviewed bills to be paid; Motion by Marchiando to approve the treasurer’s report and to authorize the payment of the monthly bills; Support – Fox; all approved.

**Fire Department Report** – The department is anticipating the delivery of the new truck at the end of this month. The Joint Fire Board meeting is scheduled for Thursday, March 17, 2022, at 6:30 p.m.

**Old Business**

**A. Beal City/Coldwater Lake Sewer Project** – Hope to finish pigging the forced main to Mt. Pleasant Tuesday. Lift station start up is scheduled for Thursday, Feb. 10 and Friday, Feb. 11, 2022. Beal City lines are all in – clean out and videoing needs to be done yet. A meeting for potential contractors was held earlier in the afternoon and we had a good turnout. If the lift station can be started, we anticipate that “ready to hook up” letters could go out to residents by late February or early March.

**B. Portable Pumps** – tabled

**C. Pump Station Operator** – Pete reviewed the proposals by the City of Mt. Pleasant and Shawn Wheat (Wastewater Operational Strategies and Planning, LLC). Fox made a motion to approve the proposal by Shawn Wheat; Support – Marchiando; all approved.

**D. Chippewa Hills Summer Tax Collection** – This is a renewal of the agreement that the Treasurer collects the schools summer taxes; Motion to approve agreement by Marchiando; Support – Fox; all approved.

## **New Business**

**A. February Pay Estimates** – Pete reviewed the pay estimates for Contracts 1 and 3 (there are no estimates for Contract 2 this month). Both were in the negative with the liquidated damages being withheld so there are no pay estimates to be approved. We then reviewed amendment six to the owner-engineer agreement. A motion to approve that amendment was made by Fox; Support – Green; all approved

**B. Fire Department bank account changes** – It was discovered that the retired Sherman Twp. Treasurer is still listed on the fire department bank accounts; A motion was made by Green to remove Jane Chaffee from any and all fire department bank accounts and replace her name with Denise Livermore; Support – Fox; all approved.

**C. Pump Station Locks** – Pete let us know that once lift station start up was complete, the contractor would remove their locks and we would need to replace with our own locks. Pat Marchiando volunteered to visit Gilboe's to see if they have the locks we need. A motion was made by Green to authorize Marchiando to either purchase or order the locks if Gilboe's has them; Support – Fox; all approved.

**D.2022/2023 budget discussion** – we reviewed the preliminary budget numbers provided by Mindel.

**Adjournment** – the meeting was adjourned at 8:20 p.m.

**Next meeting: Monday, March 7, 2022, at 7:00 p.m.**

**Respectfully submitted,**

**Heather A. Curtiss, Clerk**

- **These minutes are unapproved. They will be approved at the March 2022 board meeting.**